

## Dell Business Credit\* (DBC) Payment Options

Looking to pay your DBC statement? Dell Financial Services (DFS) offers several payment options, outlined below. Don't have a MyDFS [Online Account](#) yet? See the setup instructions below.

### Autopay

Sign up for Autopay and enjoy automatically deducted on-time payments of your statement from your checking or money market account.

- Just log in to your [Online Account](#)
- On the "My Accounts" page click on "Setup Autopay"
  - Located to the right side of the screen
- Follow the instructions provided

Autopay will take effect immediately except on Saturdays. If your payment is due on the same Saturday you set up Autopay, you'll still need to make a one-time payment via another payment method for the current amount due. Autopay will then become effective with your next billing cycle.

### Pay Online

Visit [DFS.Dell.com](https://DFS.Dell.com) to log in to your MyDFS Online Account and then click "Pay". It's that easy.

Payments made online by 7 p.m. CT will be credited the same day. Payment made after 7 p.m. CT will be credited the next banking day.

**Note:** If using your online banking service to pay online, please ensure your bank allows the complete 19-digit account number to be entered for accurate crediting.

### Pay by Phone

Automated Telephone System

Make a payment by calling our Automated Telephone System at **(866) 413-3355** and selecting option four.

- Have your 19-digit account number, billing address ZIP code, and checking account information available
- A \$9.95 fee will be assessed to your account
- Payments made by 7 p.m. CT will process the same day; payments made after 7 p.m. will process the next banking day

Agent Assistance

DFS Customer Care Agents are also available to take your same-day expedited payment at **(866) 413-3355**.

- Have your 19-digit account number, billing address ZIP code, and checking account information available
- A fee of \$13.95 will be assessed to your account
- Payments made by 7 p.m. CT Monday through Friday will process the same day; payments made after 7 p.m. will process the next banking day

## Pay by Mail

Mail your check or money order to:

Dell Business Credit\*

Payment Processing Center

PO BOX 5275

Carol Stream, IL 60197-5275

- Include the DBC 19-digit account number on your check or money order and make it payable to: Dell Business Credit
- Fill in the 'Amount Enclosed' on the payment coupon for accurate posting, which should equal the amount of the check or money order
- Enclose the payment coupon with the check in the return envelope
  - Please **don't** staple, paper clip, fold or tape the contents together
- Allow 5 business days for USPS to deliver the payment
- Payments received by 5 p.m. local time will be credited the same day

## For All Payment Forms

- Allow two-three business days for the payment to appear on your DBC account
- To ensure payments post accurately and timely:
  - Don't combine a DBC payment with a Lease, Dell Preferred Account\*, or any other account payment

## DBC MyDFS Online Account Registration

If you don't have a MyDFS Online Account yet click [here](#) to register. To verify your identity, have the following on hand:

- The billing ZIP code associated with your account
- 19-digit account number
- And one of the following:
  - FEIN
  - Last 4 digits of you SSN (if sole proprietor or personal guarantor)
  - Account Custodian PIN

\*Dell Business Credit (DBC) and Dell Preferred Account (DPA) are offered by WebBank, Member FDIC, and serviced by Dell Financial Services.